



EMERGENCY PREPAREDNESS PEER GROUP MEETING

Thursday, October 10, 2019

8:30 a.m. – 12:30 p.m.

3710 Ruffin Road, San Diego, CA 92123 (Conference Room C)

AGENDA

8:30 a.m. – Registration

9:00 a.m. Coffee and refreshments will be served

9:00 a.m. – **PART I – INTRODUCTION – RISK ASSESSMENT & EMERGENCY PLANNING**

10:30 a.m. Part I of the webinar series focuses on the requirement to conduct an annual risk assessment and develop an emergency management plan.

- CMS Emergency Preparedness Rule: Background, Purpose and Timeline
- Core Element 1 Requirements - Overview + FQHC Conditions of Participation
- Brief Overview of Emergency Management Concepts and Industry Standard
- Risk Assessment
- Emergency Management Planning - All-hazards vs. Hazard-specific
- Resources

10:30 a.m. – Lunch

11:00 a.m.

11:00 a.m. – **PART II - POLICIES & PROCEDURES - INTEGRATED HEALTH SYSTEMS**

12:30 p.m. Part II of the webinar series focuses on the requirement to develop and implement policies and procedures to execute the emergency management plan.

- Core Element 2 Requirements - Overview and FQHC Conditions of Participation
- Tips on Writing Policies and Procedures
- Policy and Procedure Considerations
- Integrated Health Systems
- Resources

REMINDER: Part III and IV (Communication Plan AND Training and Testing) will be held here at HCP on Tuesday, October 15th 8:30 a.m. - 12:30 p.m.



EMERGENCY PREPAREDNESS PEER GROUP MEETING

Tuesday, October 15, 2019

8:30 a.m. – 12:30 p.m.

3710 Ruffin Road, San Diego, CA 92123 (Conference Room C)

AGENDA

8:30 a.m. – Registration

9:00 a.m. Coffee and refreshments will be served

9:00 a.m. – **PART III – COMMUNICATION PLAN**

10:30 a.m.

Part III focuses on the requirement to establish a communication plan.

- Core Element 3 Requirements - Overview and FQHC Conditions of Participation
- Elements of Successful Implementation
- Priority Communication Programs
- Community Integration
- Health Care Coalitions
- Resources

10:30 a.m. – Lunch

11:00 a.m.

11:00 a.m. – **PART IV – TRAINING AND TESTING**

12:30 p.m.

Part IV focuses on the requirement to conduct annual training for employees and regular testing of the emergency plan.

- Element 4 Requirements - Overview and FQHC Conditions of Participation
- Best Practices for Staff Training and Demonstration of Knowledge
- Homeland Security Exercise and Evaluation Program (HSEEP) – At a Glance
- Designing and Conducting Emergency Preparedness Exercises
- Tips for Implementation
- Resources

SERIES DESCRIPTION

It has been nearly two years since Medicare and Medicaid participating providers, including health centers, were required to be in compliance with the Centers for Medicare and Medicaid Services (CMS) Emergency Preparedness Rule (the Rule). Since then, CMS has started to survey organizations to evaluate their compliance with the Rule. Failure to comply with the Rule could put a health center's ability to participate in Medicare and Medicaid at risk.

While health centers that are in compliance with HRSA's expectations related to emergency preparedness (PIN 2007-15, Form 10 of the SAC Application) likely have many of the required elements of the CMS Rule in place, it is important to note that CMS requirements far exceed the HRSA expectations related to emergency preparedness. As such, health centers should ensure that they comply with the Rule. Under the Rule, health centers must:

- Conduct an annual risk assessment and identify hazards that are likely to affect the centers and communities where health centers are located;
- Develop and implement an emergency management plan;
- Develop and implement policies and procedures to execute the emergency management plan;
- Update the emergency management plan and related policies and procedures in response to risks identified through the annual risk assessment;
- Establish a written communication plan to coordinate patient care within and outside health center facilities during an emergency;
- Train all employees on emergency preparedness annually; and
- Test the emergency management plan through annual tabletop and full-scale exercises.